



## Facility

**Name:** CABQ Longfellow Child Development Ctr.  
**Address:** 400 Edith N.E., Albuquerque, NM 87102  
**Phone:** 5057651966      **Fax:**

**License Number:** 53294

**E-mail:** jnewman@cabq.gov; ulibbarri\_r@aps.edu

## License Information

**Type:** 5 Star FOCUS Child Care Center      **Status:** Licensed      **Issue Date:** 01/28/2018      **Expiration Date:** 01/27/2019

## Capacity

**Over Age 2:** 25      **Under Age 2:** 0      **Night Care:** 0      **Playground:** 20  
**Square Footage:** 0

## Census

**Over 2:** 13      **Under 2:** 0

## Classrooms

**Number of Classrooms:** 1

## Days and Hours of Operation

<b>Monday</b> 8:00 AM - 4:30 PM	<b>Tuesday</b> 8:00 AM - 4:30 PM	<b>Wednesday</b> 8:00 AM - 4:30 PM	<b>Thursday</b> 8:00 AM - 4:30 PM	<b>Friday</b> 8:00 AM - 4:30 PM
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

## Inspection

**Date:** 11/26/2018      **Time In:** 10:00 AM      **Time Out:** 12:19 PM      **Purpose:** Annual

## Licensing:

8.16.2.11 A Types of Licenses	Not Inspected
8.16.2.11 B Renewal of License	Not Inspected
8.16.2.11 D Non-transferable Restrictions of License	Not Inspected

## Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Not Inspected
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**Surveys for Child Care Facilities:**

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

**Complaints:**

8.16.2.18 D Complaints

Not Inspected

**Licensure Requirements for Centers:**

8.16.2.21 A Licensing Requirements

Compliance

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

**Non-compliance****Preschool Classroom**

8.16.2.21.B.3.c.:Centers must post classroom capacities, ratios, and group sizes in an area of the room that is easily visible to parents, staff and visitors.

**Finding****Deadline: 11/26/2018**

The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. Group size needs to be posted. Corrected on site.

**Corrective Action Plan**

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. Corrected on site.

8.16.2.21 C Incident Reporting Requirements

Not Inspected

**Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records

**Non-compliance****Admin/Licensure**

8.16.2.22.A.:Administrative Records: A licensee will display in a prominent place that is readily visible to parents, staff and visitors:

**Finding****Deadline: 12/26/2018**

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent environmental health inspection report. Last dated inspection 8/24/17.

**Corrective Action Plan**

The center will post the missing item.

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.22 C Policy and Procedures

Compliance

**Administrative Requirements for Centers: (continued)**8.16.2.22 D Family Handbook Not Inspected8.16.2.22 E Children's Records **Non-compliance****Admin/Licensure**

8.16.2.22.E.1.d.:date the child first attended the center and the date of the child's last day at the center;

**Finding****Deadline: 12/26/2018**

*Of the 20 children's records reviewed, 2 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.*

**Corrective Action Plan**

*The first attendance date will be added and the center will review all children's records to ensure complete information is on file.*

8.16.2.22 F Personnel Records Compliance8.16.2.22 G Personnel Handbook Not Inspected**Personnel and Staffing Requirements for Centers:**8.16.2.23 A Personnel and Staffing Requirements Compliance8.16.2.23 B Staff Qualifications and Training **Non-compliance****Personnel**

8.16.2.23.B.2.b.:All new educators regardless of the number of hours per week will complete the following training within three (3) months of their date of hire. All current educators will have three months to comply with the following training from the date these regulations are promulgated:

**Finding****Deadline: 12/26/2018**

*Educators did not complete the following training within 3-months: Health and Safety Training. One educator needs her Health & Safety Certificate.*

**Corrective Action Plan**

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

8.16.2.23.B.2.c.:New staff members working directly with children regardless of the number of hours per week will complete the 45-hour entry level course or approved three-credit early care and education course or an equivalent approved by the department prior to or within six months of employment. Substitutes are exempt from this requirement.

## Personnel (continued)

## Finding

Deadline: 12/26/2018

*From the review of staff records, it was determined that 1 out of 3 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment.*

## Corrective Action Plan

*Training will be completed for staff as required and documentation retained on file.*

## 8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

## Services and Care of Children in Centers:

## 8.16.2.24 A Guidance

Compliance

## 8.16.2.24 A1 Guidance

Compliance

## 8.16.2.24 B Naps or Rest Period

Compliance

## 8.16.2.24 D Diapering and Toileting

Compliance

## 8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

## 8.16.2.24 F Additional Requirements for Night Care

N/A

## 8.16.2.24 G Physical Environment

Compliance

## 8.16.2.24 H Social-Emotional Responsive Environment

Compliance

## 8.16.2.24 I Equipment and Program

Compliance

## 8.16.2.24 J Outdoor Play Areas

Compliance

## 8.16.2.24 K Swimming, Wading and Water

N/A

## 8.16.2.24 L Field Trips

Not Inspected

## Food Service Requirements for Centers:

## 8.16.2.25 A Meal Pattern Requirements

Compliance

## 8.16.2.25 B Meals and Snacks

Compliance

## 8.16.2.25 B3 Meals and Snacks

Compliance

## 8.16.2.25 C Menus

Compliance

## 8.16.2.25 D Kitchens

Compliance

## 8.16.2.25 E Meal Times

Compliance

**Health and Safety Requirements for Centers:**

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	N/A

**Illness Requirements for Centers:**

8.16.2.27 A-D Illness Requirements for Centers	Compliance
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**Transportation Requirements for Centers:**

8.16.2.28 A-H Transportation Requirements for Centers	N/A
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**Building, Ground and Safety Requirements for Centers:**

8.16.2.29 A Housekeeping	Compliance
8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	<b>Non-compliance</b>

**Admin/Licensure**

8.16.2.29.C.1.:A center will maintain comfortable temperatures (68 degrees through 82 degrees Fahrenheit) in all rooms used by children. A center may use portable fans if the fans are secured and inaccessible to children and do not present any tripping, safety or fire hazards. In the event air temperature in a center exceeds the 82 degrees Fahrenheit in the summer months because of evaporative cooler temperature limitations, it will be verified that cooling equipment is functioning, is being maintained, and that supplemental aides have been employed, such as, but not limited to: ceiling fans, portable fans, or portable evaporative coolers.

**Finding****Deadline: 11/26/2018**

*The temperature in rooms used by children is less than 68 degrees Fahrenheit.*

**Corrective Action Plan**

*A temperature between 68 degrees through 82 degrees Fahrenheit will be maintained in all rooms used by children. Children were in the cafeteria upon licensing's arrival. Room temperature was taken as the heat was under repair. Temperature reading was initially at 68 degrees with a high reading of 72 degrees.*

8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance

**Building, Ground and Safety Requirements for Centers: *(continued)***

8.16.2.29 H3(f)(i)(k) Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

**Additional Comments**

None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Kia Kennedy



Facility Representative: Jennifer Newman